



Westbourne
House School
CHICHESTER

Childcare Assistant

Required June 2024

The Role

We require a Childcare Assistant for our Westbourne House Pre-Prep after school childcare, fondly known as the Westies Club. This is a fantastic opportunity to work in an intimate, wonderfully resourced childcare setting. Our expert childcare team look after children from two and a half to seven years of age and provide a safe, fun, friendly and inclusive environment.

As Childcare Assistant you will supervise a small group of children and provide art, craft, or cooking activities from 2:45pm – 5:45pm Monday to Friday, term time only.

The successful candidate will be:

- Fun, caring, reliable and flexible
- Imaginative, creative, with a love of working with children
- Able to create a relaxed and sociable environment
- Have a firm but friendly approach to behaviour management

Experience of working in an Early Years or Pre-Prep setting and an up to date Paediatric First Aid and Food Hygiene Certificate is desirable but not essential.

We pride ourselves on involving parents, guardians, and the wider family, throughout their child's time at Westbourne, it is therefore vital that you build strong working relationships with all members of the Westbourne community.

We can offer:

- Strong, supportive staff team
- Use of the school's facilities – swimming pool and sports facilities, subsidised staff yoga class
- Cycle to Work Scheme
- Employee Assistance Programme
- On-site parking

Closing date: 28th April 2024

We reserve the right to interview and offer to a strong candidate prior to the closing date. For this reason, early applications are encouraged.

Please apply by completing the application form. CVs may be attached, but not in place of the application form. Please return completed applications to Robyn Aubrey at hr@westbournehouse.org.

Westbourne House is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All applicants must be willing to undergo child protection screening appropriate to the post, including checks with current and past employers, online checks, the Disclosure & Barring Service, overseas checks and the Secretary of State's Prohibition List from Teaching and Management.

About the School

Westbourne House is situated just to the east of Chichester in beautiful grounds of over 100 acres. There are approximately 360 pupils, aged 2½ -13. Most children go on to major Public Schools across the South.

The school enjoys outstanding facilities. Teaching is extremely well resourced with excellent teaching rooms, the majority equipped with interactive whiteboards; there are also sets of laptops which can be booked for class based work. There are rooms for Art, Ceramics, ICT, Design Technology and Food Technology, a separate Science block and Music School, as well as a modern, 300 seat theatre/assembly hall. The School also has a large (30 acre) lake on the north boundary for kayaking.

Academic standards are high, with consistently outstanding Common Entrance results together with an excellent scholarship record; totalling 140 over the last five years.

Westbourne House uses the High Performance Learning philosophy to guide all pupils in becoming good learners. The school believes that all pupils have the potential to perform at the highest level regardless of their current performance level. The Advanced Cognitive Performance Characteristics (ACPs) and Values, Attitudes and Attributes (VAAs) of HPL are the "thinking" and "behaviour" characteristic and these are delivered specifically and systematically throughout the curriculum.

The Music and Drama departments also excel consistently: all children are involved in school productions, a large number are members of school choirs and there are regular concerts.

Saturday school consists of sports matches, as well as optional enrichment activities, such as kayaking and coding.

There is a wide variety of sport on offer, and a large number of teams represent the school most Wednesdays, Thursdays and Saturdays. As well as extensive playing fields, there is a 25-metre swimming pool, dance studio, sports hall, squash courts and a full-sized astro-turf pitch.

There are around 100 boarders, many of whom board for two or three nights in one of seven houses on the school grounds. The school offers full time boarding allowing the children to further enjoy the beautiful facilities and grounds the school has to offer.